



Southern Lehigh School District

Board of School Directors Meeting

December 8, 2008

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:29 p.m. on the above date (December 8, 2008) in the Southern Lehigh High School, Center Valley, PA.

PRESENT: Stelts, Auteri, Dimmig, Eddinger, Gunkle, Miracle, Quigley, Rennie, Schubert,
ABSENT: None
OTHERS: Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Engler, Donahue, Lewis, Takacs, Jordan, Bergey, Siegfried, Davidson, Hafner, Farris, Harakal, Lee, Herstine, Kerr (Saucon News), and approximately 9 other members of the community.

OPENING PROCEDURES

Dr. Stelts led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

Three 7th Grade Middle School musicians, Matt Kerr, Chase Kostecki and Alex Long entertained everyone with two jazz ditties under the direction of Nancy Beitler.

APPROVAL OF MINUTES

MOVED BY Miracle and **2ND BY** Eddinger to approve the minutes of the November 24, 2008 meeting as copied and distributed to all Board members.

Minutes of
11/24/08

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

VISITORS

REORGANIZATION

MOVED BY Stelts and **2ND BY** Gunkle to elect Mr. Michael Eddinger as Temporary Board President.

Board
Reorganization

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

The Temporary President proceeded to the election of the offices of President and Vice-President for the forthcoming year.

MOVED BY Miracle and **2ND BY** Rennie to nominate Dr. Elizabeth Stelts as **Board President** for the forthcoming year.

Nominate
Board
President-
Stelts

MOVED BY Auteri and **2ND BY** Rennie to close the nominations for Board President.

Close
nominations
for Board
President

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

VOICE VOTE: To elect Dr. Elizabeth Stelts as Board President.

Elect E. Stelts
as Board
President

"YES" - Unanimous - Motion Carried
ABSENT: None

The Temporary President declared nominations to be open for the office of Vice-President for the forthcoming year.

MOVED BY Stelts and **2ND BY** Miracle to nominate Mrs. Corinne Gunkle as **Vice-President** of the Board for the forthcoming year.

Nominate Vice-
President-
Gunkle

Close nominations for Board Vice-President

MOVED BY Stelts and **2ND BY** Miracle to close the nominations for Board Vice-President.

VOICE VOTE: "YES" – Unanimous– Motion Carried
ABSENT: None

Elect C. Gunkle as Board Vice-President

VOICE VOTE: To elect Mrs. Corinne Gunkle as Board Vice-President.

"YES" – Unanimous– Motion Carried
ABSENT: None

Mr. Eddinger congratulated the new officers and then turned over the meeting to the newly elected President,

Approve Bonding of Board Treasurer

MOVED BY Auteri and **2ND BY** Eddinger to approve the bonding of the Board Treasurer at \$50,000.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

Authorize Facsimile Signature Plate

MOVED BY Rennie and **2ND BY** Eddinger to authorize the use of a facsimile signature plate of the President, Treasurer and Secretary when signing School District checks.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

District Depositories

MOVED BY Eddinger and **2ND BY** Rennie to authorize the Board Secretary to execute and submit the standard resolutions, signature cards, and any other forms necessary to reflect the change in President (and Treasurer) with the District's depositories.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** Rennie to approve the **CONSENT AGENDA** items as follows:

Approval of Bills

Approve the bills list dated December 8, 2008 showing paid bills in the amount of \$19,951.16 and bills to be paid in the amount of \$144,074.02 for a total of \$164,025.18 for the General Fund, and paid bills in the amount of \$240.00 and bills to be paid in the amount of \$1,498,019.09 for a total amount of \$1,498,259.09 for the Construction Fund;

Approve substitute teachers for the 2008-2009 school year- Bogert, Pasternak

Approve the following substitute teachers for the 2008-2009 school year -

Kristen Bogert, IU Guest Teacher
Robert Pasternak, Elementary;

Accept resignation- Cohen

Accept the resignation of the following staff -

Dana Cohen, Learning Support Teacher, High School, effective January 5, 2009;

Approve substitute support staff for the 2008-2009 school year-E. Rabenold, Smigo, Decker

Approve the following substitute support staff for the 2008-2009 school year -

Elissa Rabenold, Substitute Instructional Assistant, at an hourly rate of \$14.74
Cynthia Smigo, Substitute Instructional Assistant, at an hourly rate of \$14.74
Elissa Rabenold, Substitute Secretary, at an hourly rate of \$12.63
Joan Decker, Substitute Cafeteria Worker, at an hourly rate of \$7.79;

Approve transfer- Natiello

Approve the transfer of the following staff -

Susan Natiello, Library Secretary, Lower Milford Elementary School to Secretary to the Principal, Intermediate School, at an annual salary of \$31,500 (pro-rated), effective date to be determined. This is a new position;

Approve the unpaid leave of the following staff -

William Neal, Instructional Assistant, Lower Milford Elementary School, ¼ days on March 12, 25, 30, 2009; April 6, 14, 16, 22, 30, 2009; and ½ days on March 16, 18, 2009; April 1, 9 and 20, 2009;

Approve unpaid leave-Neal

Approve the following volunteer coach (*pending receipt of required documentation*) for the 2008-2009 school year -

Anthony Curto Boys' Basketball, High School.

Approve volunteer coach for the 2008-2009 school year (pending required documentation)-Curto

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Mr. Davidson and Mr. Hafner reported on student and staff activities at the High School, Middle School and the elementary schools.

Mrs. Siegfried reported that the program of studies is going to print, and that she is checking with Lehigh Carbon Community College to see if any courses can be added to the Dual Enrollment program.

Mr. Davidson reported that career day on December 4 was a success. Community members spoke to students on their particular career areas. The winter concert is scheduled for December 15 & 16, and on December 19 is the winter dance at the Middle School.

Mr. Hafner said that he was very happy to be back at Southern Lehigh School District after being away for a year at another school district. He reported that a special chorus from all the elementary schools performed at the Borough of Coopersburg Christmas Tree Lighting ceremony last weekend.

MOVED BY Rennie and 2ND BY Eddinger to approve the following agreement with Clarity Service Group to provide on-going applied behavior analysis therapy and consultation.

Approve agreement with Clarity Service Group

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Auteri and 2ND BY Rennie to approve the following school trip request –

Southern Lehigh High School Competition Cheerleading Squad to participate in UCA National High School Cheerleading Championships in Orlando, Florida from February 5, 2009 through February 9, 2009. There was Board discussion on District funding of these types of school activities.

Approve school trip for SLHS Competition Cheerleading Squad-Orlando, FL

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and 2ND BY Rennie to approve the Resolution to expel Student #923050 permanently, subject to the terms and conditions of a letter signed by the Student and the Student's parent, waiving the Student's rights to a formal expulsion hearing.

Approve Resolution to expel Student #923050

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

BUSINESS AND FINANCE

SUPPORT SERVICES

MOVED BY Miracle and 2ND BY Rennie to approve the following formal change orders for Albarell Electric on the Intermediate School project. The Facilities Committee has reviewed and approved these issues at their scheduled meeting –

Approve formal change orders for Albarell Electric on the Intermediate School project

Change Order E-7: (\$350,336.00) credit

“Wireless network equipment removed from electrical contract” to be installed by district.

Change Order E-8: \$5,587.00

“Addition of cable trays to carry low voltage cabling in library basement distribution rooms”.

Change Order E-9: \$12,952.00

“Moving public address and telephone equipment racks out of administration work and storage rooms”.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

PERSONNEL

MOVED BY Miracle and **2ND BY** Schubert to approve the previously agreed upon salary adjustment of \$4,000 per year to be paid to Kristen Lewis, effective November 17, 2008, and pro-rated for the duration of the 2008-2009 school year as a result of her duties as Director of Elementary Education.

VOICE VOTE: “YES” – All but Schubert, Dimmig, Quigley
“NO” – Schubert, Dimmig, Quigley – Motion Carried
ABSENT: None

REPORTS

Lehigh Career & Technical Institute

Mr. Miracle said that the JOC will reorganize on Wednesday and may also pass the budget at that time.

OLD BUSINESS

NEW BUSINESS

MOVED BY Rennie and **2ND BY** Gunkle to approve a first reading of the following policies

–
#249 Bullying/Cyberbullying
#707 Use of School Facilities
#810.5 School Bus/Diesel Vehicle Idling

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and **2ND BY** Gunkle to approve a second and final reading of the following policy –

#801 Public Records

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

The following Administrative Regulations were included for informational Purposes –

#707AR Use of School Facilities
#801AR Public Records—Exempted Records
#801AR-1 Public Records—Disclosure/Production of Public Records
#801AR-2 Public Records—Fees for Public Records Requests

Approve previously agreed upon salary adjustment of \$4,000- Lewis

Approve first reading- Policy #249, #707, #810.5

Approve a second and final reading- Policy #801

VISITORS' COMMENTS

The Board took a brief recess at 8:18 p.m.

The Board met in Executive Session at 8:23 p.m.

The meeting was reconvened at 9:02 p.m.

Samuel Nguyen of 4888 Apple Ln., Center Valley, Pa sent a letter dated December 4, 2008 to the Board concerning his 2008-2009 school property tax bill. Mr. Nguyen addressed the Board. He said that he had settlement on said property on June 12, 2008, and that he never received the 2008-2009 school property tax bill, but did receive the reminder letter in December saying that his tax bill had not been paid. Mrs. Herstine, the Tax Collector for Upper Saucon Township, had been at the Board meeting earlier, but left about 15 minutes into the meeting when it appeared that Mr. Nguyen was not coming to the meeting. Mr. Nguyen arrived after Mrs. Herstine left the meeting. Mr. Guerriere recounted what Mrs. Herstine had told him in an email on December 3. The school tax bill (mailed 7/1/08) and the reminder notice (mailed in November) were sent in the previous owners name and were forwarded to their new address. The previous owners returned the school tax bill to Mrs. Herstine who put a sticker on it with the new owners name (Nguyen) and mailed it during the 2nd/3rd week of July. The same thing happened with the reminder notice in November. The notice was mailed with the previous owner's name which was forwarded to their new address. Again the previous owners returned the notice to Mrs. Herstine who put a sticker on it with the new owners name (Nguyen) and mailed it. Mr. Nguyen said that he did receive the reminder notice, but never received the tax bill in July. Since he just found out about the tax bill and it is already in the penalty period, he asked the Board to waive the penalty on the tax bill. There was Board discussion.

MOVED BY Miracle and **2ND BY** Eddinger to deny the request of Mr. Nguyen to waive the penalty on his 2008-2009 school property tax bill.

Deny request to waive the penalty on Mr. Nguyen's 2008-2009 school property tax bill

VOICE VOTE: "YES" – All but Schubert, Dimmig, Quigley
"NO" – Schubert, Dimmig, Quigley – Motion Carried
ABSENT: None

ADJOURNMENT

ADJOURNMENT

MOVED BY Miracle and **2ND BY** Rennie to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

The meeting was adjourned at 9:22 p.m.

ATTEST: _____ Board Secretary